

PUBLIC ANNOUNCEMENT

REVIEW OF PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)’S  
CAPACITY BUILDING FEES

The public is informed that Public Procurement Regulatory Authority’s capacity building fees have been increase with effect from 1st September 2022. The increment follows a partial review of the capacity building fees as part of the cost recovery policy. The fees have been increased by fifty percent (50%) across board as shown in the table below:

COST DESCRIPTION	RATES AFTER REVIEW (BWP) EFFECTIVE 01/09/2022
Procuring Entities (PEs)’ workshops per day for 30 or less participants	15 000.00
PEs with more than 30 participants for each extra participant per day	750.00
Where workshop takes half a day or less, the client organization pays for each participant per day	7 500.00
Workshops for contractors per delegate per day	750.00

Furthermore, consideration has been made in respect of the following categories and the following rates were approved.

- a. Procuring Entities in the Private Sector will be charged P1 000.00 per person per day.
- b. Youth businesses will be charged fifty percent (50%) of the total cost.
- c. Capacity Building Fees for online and face-to-face mode of delivery will be charged at the same rate.

Training and advice on the new Public Procurement Act, 2021

The Authority wishes to inform all Procuring Entities and other Stakeholders that it offers training on the new Public Procurement Act. Accordingly, Procuring Entities and other stakeholders are advised to approach the Authority for training on the new Act where required. This is important for purposes of creating consistency, common understanding and promote compliance to the Act. This is also important to create standard approach to issues and to support Procuring Entities through this transition period.

For any clarification on the matter, kindly contact the PPRA Capacity Building Coordinator Mr. Lisani Nzhuzha at +267 3602057 or email [lnzhuzha@ppra.co.bw](mailto:lnzhuzha@ppra.co.bw).